

SOW-00-8474-09856A-2/1

Date: 1 October 1999

**STATEMENT OF WORK (SOW) FOR THE**  
**Inspect Repair Only As Necessary (IROAN)**  
**Sensor Mobile Monitor System (SMMS) AN/MS-77**  
**NSN 6350-01-382-1826**  
**P/N 87001B0000; CAGE 01365**



**B. (BUFF) ASKEY**  
Equipment Specialist  
Elec/Sensor Section (Code 847-4)  
MCLB, Albany, GA



**E. POWELL**  
Inventory Manager  
Elec/Sensor Section (Code 847-4)  
MCLB, Albany, GA



**PHYLLIS W. SPIVEY**  
Weapon System/Equipment Manager  
Elec/Sensor Section (Code 847-4)  
MCLB, Albany, GA

## TABLE OF CONTENTS

Paragraph	Title	<u>Page</u>
1.0	Scope	1
1.1	Background	1
2.0	Applicable Documents	1
2.1	Military Standards	1
2.2	Military Specifications	1
2.3	Industry Standards	1
2.4	Other Government Documents and Publications	2
3.0	Requirements	2
3.1	General Tasks	2
3.2	Detail Tasks	2
3.2.1	Phase I - Pre-Induction	3
3.2.1.1	HMMWV Pre-Induction	3
3.2.1.2	Shelter Pre-Induction	3
3.2.2	Phase II - Repair	3
3.2.2.1	HMMWV Repair	3
3.2.2.2	Shelter Repair	3
3.2.2.3	Technical Manuals	3
3.2.3	Phase III - Inspection, Testing and Acceptance	3
3.2.4	Phase IV - Packaging, Handling, Storage and Transportation (PHS & T)	4
3.3	Government Furnished Equipment (GFE)/Government Furnished Materiel (GFM)	4
3.4	Contractor Furnished Materiel (CFM)	4
3.5	Electrostatic Discharge (ESD) Control Program	4
3.6	Quality Assurance Provisions	4
3.7	Acceptance	5
3.8	Rejection	5
3.9	Configuration Control	5
4.0	Reports	5
4.1	Pre-Induction Checklist	5
4.2	Repairable Item Inspection Report	5
4.3	Monthly Progress Report	5
Appendix		
A	DA Form 2404 (1 Apr 79)	
B	Standard Form 364 (Rev. 2-80)	

STATEMENT OF WORK (SOW) FOR THE  
Inspect Repair Only As Necessary (IROAN)  
Sensor Mobile Monitor System (SMMS) AN/MS-77  
NSN 6350-01-382-1826  
P/N 87001B0000; CAGE 01365

**1.0 Scope.** This Statement of Work (SOW) establishes, sets forth tasks, and identifies the work effort that shall be performed by the Contractor in the IROAN of the Sensor Mobile Monitor System (SMMS) AN/MS-77, NSN 6350-01-382-1826; hereafter referred to as the SMMS. The SMMS IROAN components are the AN/USQ-126 Sensor Monitor System shelter mounted on a High Mobility Multi-purpose Wheeled Vehicle (HMMWV). This document contains requirements to restore the SMMS to Condition Code "A". Condition Code A is defined as "serviceable/issuable without qualification, new, used, repaired or reconditioned materiel which is serviceable and issuable to all customers without limitation or restriction, including materiel with more than 6 months shelf-life remaining."

**1.1 Background.** IROAN is defined as "that maintenance technique which determines the minimum repairs necessary to restore equipment, components or assemblies to prescribed maintenance serviceability standards by utilizing all available diagnostic equipment and test procedures in order to minimize disassembly and parts replacement."

**2.0 Applicable Documents.** The following documents form a part of this SOW to the extent specified. Unless otherwise specified, the issues of these documents are those listed in the Department of Defense Index of Specifications and Standards (DODISS) and supplement thereto which is in effect on the date of solicitation. In the event of conflict between the documents referenced herein and the contents of this SOW, the contents of this SOW shall be the superseding requirement.

**2.1 Military Standards**

MIL-STD-129	DoD Standard Practice for Military Marking
-------------	--

**Military Standards (For Guidance Only)**

MIL-STD-973	Configuration Management
-------------	--------------------------

**2.2 Military Specifications**

MIL-DTL-55507	Shelter, Electrical Equipment (with or without Equipment), Packaging of
---------------	---

**2.3 Industry Standards**

ANSI/EIA-625	Requirements for Handling Electrostatic-Discharge Sensitive ESDS Devices
--------------	--

## ANSI/ISO/ASQC Q9001-1994      Quality Systems

**2.4 Other Government Documents and Publications:** The issues of those documents cited below shall be used.

TM 09856A-10/1	Components List
TM 09856A-24&P/2	Maintenance Instructions With Parts Breakdown
TM 10-5411-224-14	Operator's, Unit, Direct Support & General Maintenance for Lightweight Multipurpose Shelters Model No. S-788/G Type III
SOW-835-2-08770A-2/1	IROAN SOW for HMMWV Series Trucks dtd 1 Aug 98
87001B1000	Technical Data Package
DoD 4000.25-1-M	MIL STRIP Manual
NAVICPINST 4491.2A	Requisitioning of Contractor furnished Materiel from the Federal Supply System

Copies of Military Specifications and Standards are available from the Naval Publications and Forms Center, (Attn: NPODS), 5801 Tabor Avenue, Philadelphia, PA 19120-5099. Copies of other government documents and publications required by contractors in connection with specific SOW requirements shall be obtained through the Contracting Officer: Commander, Attn: Contracting Officer (Code 891), Marine Corps Logistics Bases, 814 Radford Blvd., Albany, Georgia 31704-1128, commercial telephone number (912) 439-6773 or DSN 567-6773. Copies of engineering drawings, if applicable, shall be obtained from Life Cycle Management Center, ATTN: (Code 825-2), 814 Radford Blvd. Suite 20320, Albany, Georgia 31704-0320, commercial telephone number (912) 439-6410 or DSN 567-6410.

### 3.0 Requirements

**3.1 General Tasks:** In fulfilling the specified requirements, the Contractor shall provide materials, labor, equipment, facilities and missing/repair parts, necessary to inspect, diagnose, restore, and test the SMMS weapon system. Upon completion of repairing the subject item it shall be Condition Code "A".

**3.2 Detail Tasks:** The following tasks describe the different phases for repair of the SMMS weapon system.

Phase I	Pre-Induction
Phase II	Repair
Phase III	Inspection, Testing and Acceptance
Phase IV	Preparation for Shipment and/or Storage

**3.2.1 Phase I Pre-Induction:** Within five working days of inducting the SMMS into the contractor's facility the Sensor Monitor System shelter shall be removed from the HMMWV. Both systems will be evaluated for repair capability.

**3.2.1.1 HMMWV Pre-Induction:** The HMMWV pre-induction process will be in accordance with SOW-835-2-08770A-2/1.

**3.2.1.2 Shelter Pre-Induction** A pre-induction inspection analysis shall be performed for each Sensor Monitor System (SMS) shelter for evaluation of repair capability. If repair is not feasible, assign condition code H, notify Marine Corps Logistics Base, Albany, Georgia for disposition instructions, otherwise assign CC "M" and induct into the repair cycle. Report DA-2404 (Appendix A) and Standard Form 364 (Appendix B) shall be used to report all anomalies and shall be provided to the government in accordance with section 4.0 of this SOW.

**3.2.2 Phase II - Repair:** After pre-induction tests and inspections have been completed, repair of the SMMS weapon system shall be accomplished as two separate items, vehicle and shelter.

**3.2.2.1 HMMWV Repair:** The vehicle shall be processed in accordance with the Phase II - IROAN paragraph of SOW-835-2-08770A-2/1.

**3.2.2.2 Shelter Repair:** After pre-induction tests and inspections have been completed, IROAN of the Sensor Monitor System shelter in accordance with this SOW, technical manual TM 10-5411-224-14 and technical data package 87001B1000. Deficiencies noted on the Pre-Induction Checklist shall be repaired/replaced. Components or assemblies shall not be disassembled for replacement of parts unless that part has failed, or the component assembly wherein the part is located is disassembled for repair.

**3.2.2.3 Technical Manuals:** Technical manuals TM 09856A-10/1 and TM 09856A-24&P/2 shall be used to assist the contractor.

### **3.2.3 Phase III - Inspection, Testing and Acceptance**

a. Inspection, Testing and Acceptance of the HMMWV shall be conducted in accordance with SOW-835-2-08770A-2/1.

b. Inspection, Testing and Acceptance of the Sensor Monitor System shelter shall be in accordance with the documents and TM's listed in section 2.4.

c. The Sensor Monitor System shelter will be mounted to the HMMWV in accordance with TM 09856A-24&P/2.

d. Inspection, Testing and Acceptance of the SMMS shall be in accordance with TM 09856A-24&P/2

e. The Contractor shall be responsible for correcting any deficiencies identified during inspection/testing. MCLB (Code 847-4), Albany, GA representatives may require the Contractor

to repeat tests or portions thereof, if the original tests fail to demonstrate compliance with this SOW.

### **3.2.4 Phase IV - Packaging, Handling, Storage and Transportation (PHS&T)**

a. The contractor shall be responsible for preservation and packaging of items being repaired under the terms of this statement of work. Preservation and packaging shall be level "A" in accordance with MIL-DTL-55507.

b. Marking of all items shall be in accordance with MIL-STD-129.

c. The Marine Corps will provide the contractor with the shipping address(es) for delivery of the rebuilt equipment. The Contractor shall be responsible for shipment to the pre-designated site. The Marine Corps will be responsible for transportation costs associated with shipping the equipment to and from the contractor.

### **3.3 Government Furnished Equipment (GFE)/Government Furnished Materiel (GFM).**

GFE is government owned equipment authorized by contract for use by a commercial/Government contractor. It is neither consumed during production nor incorporated into any product. GFM is materiel furnished to a contractor that will be consumed during the course of production or incorporated into the product being manufactured/remanufactured under a contract/statement of work. In the event the Marine Corps does have GFE/GFM requirements the Management Control Activity (MCA/G316-2), Marine Corps Logistic Bases, Albany, will coordinate required GFE and will maintain a central control on Marine Corps assets in the Contractor's possession. The MCA will forward a GFE Accountability agreement to the Contractor Facility for signature to establish a chain of custody and property responsibilities for Marine Corps assets.

**3.4 Contractor Furnished Materiel.** The Marine Corps has adopted the Navy's procedures regarding Contractor Furnished Materiel (NAVICPINST 4491.2A). In the event that Contractor Furnished Materiel is required for repair parts, the Contractor shall requisition through the DoD Supply System. DoD 4000.25-1-M, (MILSTRIP) Chapter 11 authorizes contractors to requisition through the DoD Supply System.

**3.5 Electrostatic Discharge (ESD) Control Program:** The contractor shall establish, implement and document an ESD control program following the guidelines provided in EIA-625. ESD protective measures shall be used during manufacturing, handling, inspection, test, marking, packaging, storing and transporting ESD sensitive components.

**3.6 Quality Assurance Provisions:** The Contractor shall provide and maintain a Quality System that as a minimum, adheres to the requirements of ANSI/ISO/ASQC Q9001-1994, Quality Systems Model for Quality Assurance in Design, development, Production, Installation, and Servicing. The program shall ensure quality throughout all areas to include design, fabrication, processing, assembly, inspection, test, maintenance, and preparation for delivery and shipping. Unless otherwise specified in the contract, the contractor shall be responsible for

performance of all inspection requirements. The Government reserves the right to perform any of the inspections set forth in the contract where such inspections are deemed necessary to assure products and services conform to the prescribed requirements.

**3.7 Acceptance:** The performance of the Contractor and the quality of work delivered, including all equipment furnished and documentation written or compiled, shall be subject to in-process review and inspection during performance. Inspection may be accomplished in-plant or at any work site or location, and Marine Corps representatives shall be permitted to observe the work or to conduct an inspection.

**3.8 Rejection:** Failure to comply with any of the specified requirements listed herein shall be reason for rejection by MCLB Code 847-4, Albany, representative. The Contractor shall, at no additional cost to MCLB, Albany, Georgia, correct the deficiencies and repeat the verification until an acceptable compliance with acceptance test procedures is demonstrated.

**3.9 Configuration Control:** The baseline configuration for the SMMS weapon system has been established in the Technical Manual's and the Technical Drawing Package, 87001B1000. Deviation from the established baseline configuration will not be allowed without the approval in writing of the Weapon System/Equipment Manager (Code 847-4). All proposed permanent changes to the fit, form or function of the baseline, shall require an Engineering Change Proposal using MIL-STD-973, paragraph 5.4.2 and appendix "D" as a guide. If necessary to temporarily depart from the authorized configuration, the contractor shall prepare and submit a Request for Deviation/Request for Waiver using MIL-STD-973, paragraph 5.4.3 or 5.5.4 and subparagraphs and Appendix "E", as a guide.

#### **4.0 Reports**

**4.1 Pre-Induction Checklist:** The Contractor shall complete the Pre-Induction Inspection checklists, HMMWV and SMS shelter, for each SMMS repaired. These documents shall be available prior to final acceptance testing. One copy of each document shall be provided to MCLB (Code 847-4) Albany, Georgia, after final acceptance of the SMMS weapon system.

**4.2 Repairable Item Inspection Report:** The Contractor shall provide a Repairable Item Inspection Report for each SMMS weapon system. The report shall be identified by United States Marine Corps Serial Number.

**4.3 Monthly Progress Reports:** The Contractor shall provide Monthly Progress Reports summarizing the progress and status of the SMMS IROAN Program.

**(1 Data Item)**

**QMB No. 0704-0188**

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

[illegible]

18. ESTIMATED TOTAL PRICE	
------------------------------	--



# CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

Form Approved

OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO. B. EXHIBIT C. CATEGORY: TDP \_\_\_\_\_ TM \_\_\_\_\_ OTHER ☒

D. SYSTEM/ITEM SMMS, AN/MSC-77 E. CONTRACT/PR NO. F. CONTRACTOR

1. DATA ITEM NO. B001 2. TITLE OF DATA ITEM Repairable Item Inspection Report 3. SUBTITLE

4. AUTHORITY (Data Acquisition Document No.) DI-ILSS-80386 5. CONTRACT REFERENCE SOW 4.2 6. REQUIRING OFFICE MLCBA (847)

7. DD 250 REQ LT 8. DIST STATEMENT REQUIRED 9. FREQUENCY ASREQ 10. DATE OF FIRST SUBMISSION See Blk 16 11. AS OF DATE 12. DATE OF SUBSEQUENT SUBMISSION See Blk 16 13. DISTRIBUTION a. ADDRESSEE b. COPIES Draft Final Reg Repro

14. REMARKS MCLBA (847-4) 0 1 0

Blk 10 - A separate report shall be submitted for each SMMS repaired.

Blks 12 & 13 - Submit report by Marine Corps Serial Number 30days after completion of each SMMS.

Blk 14 - Reports shall be provided on hard copy.

Distribution Statement A: Approved for public release; distribution is unlimited.

15. TOTAL 0 1 0

G. PREPARED BY B. Cuskey H. DATE 24 JUN 99 I. APPROVED BY J. DATE 24 JUN 99

17. PRICE GROUP

18. ESTIMATED TOTAL PRICE

**(1 Data Item)**

OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 100 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

J. DATE
---------

Page of Pages

# CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

Form Approved  
OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER <u>X</u>
---------------------------	------------	---

D. SYSTEM/ITEM SMMS, AN/MSC-77	E. CONTRACT/PR NO.	F. CONTRACTOR
-----------------------------------	--------------------	---------------

1. DATA ITEM NO. C002	2. TITLE OF DATA ITEM Request For Deviation	3. SUBTITLE Configuration Management
--------------------------	--	---

4. AUTHORITY (Data Acquisition Document No.) DI-CMAN-80640B	5. CONTRACT REFERENCE SOW 3.9	6. REQUIRING OFFICE MCLBA (825)
--	----------------------------------	------------------------------------

7. DD 250 REQ LT	8. DIST STATEMENT REQUIRED A	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION SEE BLK 16	14. DISTRIBUTION
9. APP CODE	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	b. COPIES Draft Reg Final Reg Repro

<b>16. REMARKS</b> Blk 4 - Contractor format is authorized.  Blks 10 & 12 - RFDs shall be submitted to obtain authorization to deliver nonconforming material which does not meet prescribed configuration documentation.  RFDs will be reviewed and disposition determined within 30 calendar days upon receipt by the Government.  RFDs shall be submitted on a 3.5" disk in ASCII format.  Distribution Statement A: Approved for public release, distribution is unlimited	MCLBA (825-2)	0	1	0
	15. TOTAL	0	1	0

G. PREPARED BY <i>Dene Collins</i>	H. DATE 15 Jun 99	I. APPROVED BY <i>Grw Spiney</i>	J. DATE 24 Jun 99
---------------------------------------	----------------------	-------------------------------------	----------------------

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

# CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

Form Approved

OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER <input checked="" type="checkbox"/>
---------------------------	------------	--

D. SYSTEM/ITEM SMMS, AN/MSC-77	E. CONTRACT/PR NO.	F. CONTRACTOR
-----------------------------------	--------------------	---------------

1. DATA ITEM NO. C003	2. TITLE OF DATA ITEM Request For Waiver	3. SUBTITLE Configuration Management
--------------------------	---	---

4. AUTHORITY (Data Acquisition Document No.) DI-CMAN-80641B	5. CONTRACT REFERENCE SOW 3.9	6. REQUIRING OFFICE MCLBA (825)
--	----------------------------------	------------------------------------

7. DD 250 REQ LT	8. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION SEE BLK 16	14. DISTRIBUTION
9. APP CODE	A	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE
				b. COPIES
				Draft
				Final
				Reg
				Repro

<b>18. REMARKS</b> Blk 4 - Contractor format is authorized. Blks 10 & 12 - RFWs shall be submitted to obtain authorization to deliver nonconforming material which does not meet prescribed configuration documentation. RFWs will be reviewed and disposition determined within 30 calendar days upon receipt by the Government. RFWs shall be submitted on a 3.5" disk in ASCII format. Distribution Statement A: Approved for public release, distribution is unlimited	MCLBA (825-2)	0	1	0	
	15. TOTAL		0	1	0

G. PREPARED BY <i>Gene Collins</i>	H. DATE 15 Jun 99	I. APPROVED BY <i>Dr. Spruey</i>	J. DATE 24 JUN 99
---------------------------------------	----------------------	-------------------------------------	----------------------

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE



## INSTRUCTIONS

DEPARTMENT OF DEFENSE: DLAR 4140.55/AR 735-11.2/NAVSUPINST 4440.127E/AFR 400-54/MCO 4430.3E, Reporting of Item and Packaging Discrepancies, and/or DLAR 4140.60/AR 12-12/NAVSUPINST 4920.9B/AFR 67-7/MCO 4140.1B, Processing Discrepancy Reports Against Foreign Military Sales Shipments. CIVILIAN AGENCIES: See FPMR handbook cited in 19(2)(a).

<b>REPORT OF DISCREPANCY (ROD)</b>				1. DATE OF PREPARATION		2. REPORT NUMBER		
<input type="checkbox"/> SHIPPING <input type="checkbox"/> PACKAGING								
3. TO (Name and address, include ZIP Code)				4. FROM (Name and address, include ZIP Code)				
5a. SHIPPER'S NAME				5b. NUMBER AND DATE OF INVOICE		6. TRANSPORTATION DOCUMENT NUMBER (GBL, Waybill, TCN, etc.)		
7a. SHIPPER'S NUMBER (Purchase Order/shipment, Contract, etc.)		7b. OFFICE ADMINISTERING CONTRACT		8. REQUISITIONER'S NUMBER (Requisition, Purchase Request, etc.)				
9. SHIPMENT, BILLING, AND RECEIPT DATA					10. DISCREPANCY DATA			11.
NSN/PART NUMBER AND NOMENCLATURE (a)	UNIT OF ISSUE (b)	QUANTITY SHIPPED/BILLED (c)	QUANTITY RECEIVED (d)	QUANTITY (a)	UNIT PRICE (b)	TOTAL COST (c)	CODE (d)	AC- <sup>2</sup> TION CODE
12. REMARKS (Continue on separate sheet of paper if necessary)								

1 DISCREPANCY CODES		2 ACTION CODES
<b>CONDITION OF MATERIAL</b> C1 - In condition other than that indicated on release/receipt document C2 - Expired shelf life C3 - Damaged parcel post shipment <b>SUPPLY DOCUMENTATION</b> D1 - Not received D2 - Illegible or mutilated D3 - Incomplete, improper or without authority (Only when receipt cannot be properly processed) <b>MISDIRECTED MATERIAL</b> M1 - Addressed to wrong activity <b>OVERAGE/DUPLICATE SHIPMENTS</b> O1 - Quantity in excess of that on receipt document O2 - Quantity in excess of that requested (Other than unit of issue pack) O3 - Quantity duplicates shipment <b>PACKAGING DISCREPANCY</b> P1 - Improper preservation P2 - Improper packing P3 - Improper marking P4 - Improper unitization	<b>PRODUCT QUALITY DEFICIENCIES</b> Q1 - Deficient material (Applicable to Grant Aid and FMS shipments) <b>SHORTAGE OF MATERIAL</b> S1 - Quantity less than that on receipt document S2 - Quantity less than that requested (Other than unit of issue pack) S3 - Non-receipt of parcel post shipments <b>ITEM TECHNICAL DATA MARKINGS (i.e., Name Plates, Log Books, Operating Handbooks, Special Instructions, etc.)</b> T1 - Missing T2 - Illegible or mutilated T3 - Precautionary operational markings missing T4 - Inspection data missing or incomplete T5 - Serviceability operating data missing or incomplete T6 - Warranty data missing <b>WRONG ITEM (Identify requested item as a separate copy in item 9 above)</b> W1 - Incorrect item received W2 - Unacceptable substitute <b>OTHER DISCREPANCIES</b> Z1 - See remarks	1A - Disposition instructions requested (Reply on reverse) 1B - Material being retained (See remarks) 1C - Supporting supply documentation requested 1D - Material still required expedite shipment (Not applicable to FMS) 1E - Local purchase material to be returned at supplier's expense unless disposition instructions to the contrary are received within 15 days (Reply on reverse) (Not applicable to FMS) 1F - Replacement shipment requested (Not applicable to FMS) 1G - Reshipment not required. Item to be re-requisitioned 1H - No action required. Information only. 1Z - Other action requested (See remarks)

13. FUNDING AND ACCOUNTING DATA

14a. TYPED OR PRINTED NAME, TITLE, AND PHONE NUMBER OF PREPARING OFFICIAL

14b. SIGNATURE

15. DISTRIBUTION ADDRESSEES FOR COPIES

16. FROM:

17. DISTRIBUTION ADDRESSEES FOR COPIES

18. TO:

Use window envelope to mail this document. Insert name and address, including ZIP Code, starting one typing space below the left dot. Each address line must NOT extend beyond right dot. Address must not exceed four single space typing lines.

## 19. IN ACCORDANCE WITH NOTICE OF DISCREPANCY ON FACE OF THIS FORM:

Fold here	a. MATERIAL	DOCUMENT NUMBER	b. <input type="checkbox"/> NO RECORD OF SHIPMENT. RESUBMIT REPORT TO PROPER OFFICE UNDER APPROPRIATE REGULATION.	
	<input type="checkbox"/> HAS BEEN SHIPPED <input type="checkbox"/> WILL BE SHIPPED			
c. <input type="checkbox"/> AN ADJUSTMENT IN BILLING HAS BEEN/WILL BE PROCESSED AS A:	<input type="checkbox"/> CREDIT <input type="checkbox"/> DEBIT	d. <input type="checkbox"/> INVOICE/BILL ATTACHED	e. <input type="checkbox"/> PROOF OF DELIVERY (Parcel Post Shipments) OR EVIDENCE OF SHIPMENT ENCLOSED.	
f. <input type="checkbox"/> AN ADJUSTMENT IN BILLING FOR THE REPORTED DISCREPANCY WILL NOT BE PROCESSED FOR THE FOLLOWING REASON WHICH IS CITED IN THE INDICATED REGULATION.				
(1) REASON FOR NOT PROCESSING		(2) PRESCRIBING REGULATION		
(a) DISCREPANCY WAS NOT REPORTED WITHIN THE TIME FRAMES ALLOWED AND/OR		(a) CHAPTER 5 OF THE GSA HANDBOOK, DISCREPANCIES OR DEFICIENCIES IN GSA OR DOD SHIPMENTS, MATERIAL, OR BILLINGS (FPMR 101-26.8)		
(b) DOLLAR VALUE DOES NOT MEET THE CRITERIA PRESCRIBED IN THE REGULATION OR AGREEMENT INDICATED IN 19f(2)		(b) CHAP. 2 AND/OR 7 OF DOD 4000.25-7-M, MILITARY STANDARD BILLING SYSTEM (MILSBILLS) AND/OR DD 1513, U.S. DOD OFFER AND ACCEPTANCE, AS APPLICABLE.		

## 20. THE FOLLOWING DISPOSITION IS TO BE MADE OF THE REFERENCED MATERIAL:

a. <input type="checkbox"/> PROCESS FOR DISPOSAL IN ACCORDANCE WITH SERVICE/AGENCY DIRECTIVES	b. <input type="checkbox"/> REPRESENTATIVE WILL CALL FOR DISCUSSION CONCERNING DISPOSITION IN:	DAYS
c. <input type="checkbox"/> RETAIN MATERIAL AT NO CHARGE.	d. <input type="checkbox"/> MATERIAL WILL BE PICKED UP IN:	DAYS
e. <input type="checkbox"/> SHIP MATERIAL (Specify location):		
(1) <input type="checkbox"/> GBL APPROPRIATION CHARGEABLE:		
(2) <input type="checkbox"/> CHARGES COLLECT - VIA: <input type="checkbox"/> FREIGHT <input type="checkbox"/> EXPRESS <input type="checkbox"/> PARCEL POST		
(3) <input type="checkbox"/> PARCEL POST LABEL ATTACHED (4) <input type="checkbox"/> FREIGHT PREPAID		
(\$ _____ postage advanced herewith. NOTE: Please enclose postage. Material cannot be returned Parcel Post collect.)		
f. <input type="checkbox"/> OTHER (Specify)		
21. <input type="checkbox"/> IF MATERIAL IS STILL REQUIRED, SUBMIT NEW REQUISITION	22. <input type="checkbox"/> REPLACEMENT WITH SATISFACTORY MATERIAL WILL BE MADE ON OR BEFORE:	DATE

23. REMARKS (Continue on separate sheet of paper if necessary)

24a. TYPED OR PRINTED NAME AND PHONE NUMBER OF PREPARING OFFICIAL

24b. SIGNATURE

24c. DATE